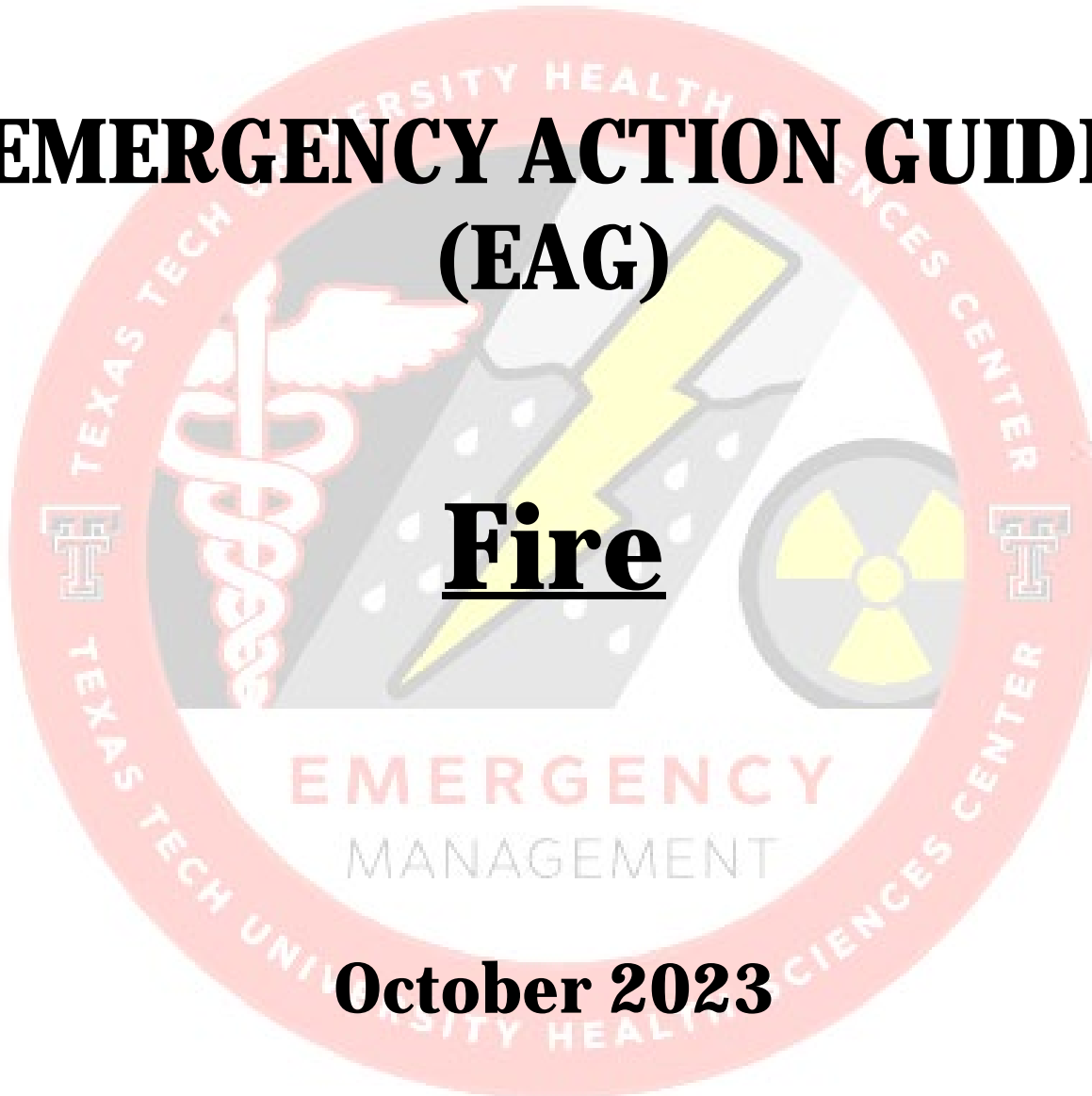


EMERGENCY ACTION GUIDE (EAG)

Fire

**EMERGENCY
MANAGEMENT**

October 2023



Emergency Action Guide

FIRE

While Texas Tech University Health Sciences Center strives to make our campuses as safe and secure as possible, personal safety ultimately becomes a personal matter. How safe you are depends on your preparation and how much attention you pay to your surroundings.

This Emergency Action Guide (EAG) will assist you by providing basic guidelines and actions for you to use to enhance your own personal safety. Read this plan and become familiar with actions you should take in the event of a **fire**. This guide may not address every specific situation; however, the guidelines and actions found here may be adapted to fit the particular situation or circumstance you are facing.

The TTUHSC **STAT!Alert Emergency Notification System** is used to notify the TTUHSC Community of emergency situations, weather-related campus delays or closings, and other important information via text, telephone, and e-mail. **Don't be left out – go to the [STAT!Alert](#) portal and update your account to assure you have activated the notifications you wish to receive!**

When there's a **fire**, you've got to be prepared. It's important to have the resources you need — information, updates, and planning — all linked from a central place. When faced with an emergency, you'll know what to do, where to go, and how to respond.

Read this EAG. Be prepared!

Fire

A major fire occurring on the TTUHSC campus could involve areas where multiple facilities are clustered closely together, increasing the possibility of rapid spread of a structural fire. Thus, it is very important for the campus community to recognize fire



Building evacuation - When the building fire alarms sound:

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- Do not break windows unless as a last resort for escape.
- Stay low under smoke. The freshest air is near the floor. Keep a wet cloth over your nose and mouth; breathe through your nose only.
- Signal for help. Call 911 or hang something in the window.

Special Needs Population Considerations

Individuals with special needs such as visual or hearing impairment or limited mobility (walkers, wheelchairs, scooters) may need assistance evacuating in a fire situation. Be aware of those individuals within your work areas and assist them, if possible. Make them aware of the situation, and assist them in evacuation or moving to an area of refuge.

Campus buildings are equipped with Evacuation Chairs which can be used to assist individuals with limited mobility. Training in the use of these chairs can be scheduled through the Department of Safety Services (806-743-2597).

Areas of refuge to which individuals can move to safely await assistance in evacuation have been identified on each floor of the campus buildings. The area of refuge may be a stair landing or other area that protects from fire and smoke. If you are uncertain of the location of areas of refuge on your floor, you may contact the TTUHSC Fire Marshals for assistance in locating those areas (806-743-20597).

After a fire:

- Give first aid where appropriate. Seriously injured or burned victims should be transported to professional medical help immediately.
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